



Delhi Museum & Cultural Advisory Committee

FRIENDS OF THE MUSEUM MEMBERSHIP POLICY

Purpose

The *Friends of the Museum Membership* shall be open to all persons interested in furthering the aims of the Museum. Any eligible person desiring to become a member of the Museum shall complete a membership form and submit the form with the membership fee to the Museum. Upon admission to the Friends of the Museum membership and upon payment of the prescribed fee each member shall be provided with a member card attesting to his/her membership.

Membership Benefits

A member in good standing (*fees paid in full*) is subject to all the rights and privileges of the Friends of the Museum membership. Membership benefits include: a copy of our tri-annual newsletter, *The Tying Horse*, a 10% discount in our gift shop, a 25% special Christmas discount coupon, a 10% discount off of *Museum Mania* summer children's programming (*Family Membership only*), and advance notice of up-coming events and exhibit openings.

Categories

The Friends of the Museum shall have the following membership categories:

- Individual Membership
- Family Membership
- Corporate Membership
- Sustaining Membership
- Honorary Life Membership

Policies Pertaining to Specific Membership Categories

Individual Membership

An *Individual Membership* may be purchased for \$15.00 annually. An *Individual Membership* only applies to the person whose name is on the

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member card, and does not apply to other family members within the same household. *Note: Adults with Individual Memberships do not qualify for discounts on children's programming.*

Family Membership

A *Family Membership* may be purchased for \$25.00 annually. A *Family Membership* applies only to those persons living within the same household. Extended family members living at separate addresses must purchase their own membership to have access to member benefits.

Corporate Membership

A *Corporate Membership* may be purchased for \$100.00 annually. A *Corporate Membership* applies to a business or corporation wishing to support the Museum. A *Corporate Member* is granted all rights and privileges of an *Individual Membership*.

Sustaining Membership

A *Sustaining Membership* is granted to individuals or corporations who make a financial contribution of \$500 or more annually to the Museum.

Honorary Life Membership

An honorary *Life Membership* may be granted to a person for outstanding or meritorious service to the Museum. The person named as a Life Member is granted all rights and privileges of an *Individual Membership*. Household or family members of a person honoured as a Life Member are required to purchase their own membership to have access to member benefits. A person receiving an honorary *Life Membership* shall not be required to pay annual dues.

Membership Renewal

A *Membership Renewal Notice* and *Membership Application Form* will be sent out with the newsletter mailing that precedes the membership expiration date. A second follow-up reminder notice will be sent with the next newsletter mailing. Only one newsletter mailing will follow a membership expiration date, after which, the membership will be considered expired and all benefits will be suspended until the membership is renewed. For example, if a membership expired in June the first renewal notice will be included with the Spring-Summer newsletter. A second reminder notice will be sent with the Autumn newsletter.

Membership Identification

Museum members are provided with a *Membership Card* that will be required to be presented in order to receive applicable discounts. Only members in good standing (*fees paid in full and to date*) will qualify for the applicable discounts.

Notes

- Memberships are non-transferable, and cannot be shared between households.
- Memberships are not refundable.
- With the exception of Honorary *Life Memberships* all memberships have a term of one year.

Policy Review & Approval

The *Friends of the Museum Membership Policy* was last reviewed and approved by the Delhi Museum & Cultural Advisory Committee on Monday May 16th, 2016.

Signature: *Museum Advisory Committee Chair or Vice Chairperson*

Date

Signature: *Curator-Director Delhi Tobacco Museum & Heritage Centre*

Date